



University of Phoenix®

**Your guide to
a better future.**



Welcome to University of Phoenix, where we're committed to your success.

We'd like to thank you for your interest in attending University of Phoenix. This guide is designed to provide you with quick information about University of Phoenix, our degree programs, the application process, financial aid options, and insight into student life. We hope it will help you determine if our University is the right one for you. If so, we invite you to join the hundreds of thousands of working adults who have earned their degrees — on their terms — at University of Phoenix.

Committed

to empowering working adults for more than 30 years.

University of Phoenix was founded with one simple goal in mind — to help working adults like you get a quality education without having to put their lives on hold.

We're proud to say that we've stayed true to that goal for more than 30 years.

Today, we're the largest private university in North America, with over 200 convenient locations in addition to our innovative online learning programs. We hold the same level of institutional accreditation as America's top schools.

We consider it our mission to provide you with the best academic experience possible, while helping you balance work, life and school.

Heritage

Over 30 years of accredited education.

Committed

to giving you a quality education.

University of Phoenix offers a quality education that prepares you for a career in today's leading industries.

Our courses are taught by faculty who work in their respective fields, so you'll be learning skills and gaining insights you can apply to your job immediately.

We offer 20 types of degrees with more than 50 concentrations from the following Schools and Colleges:

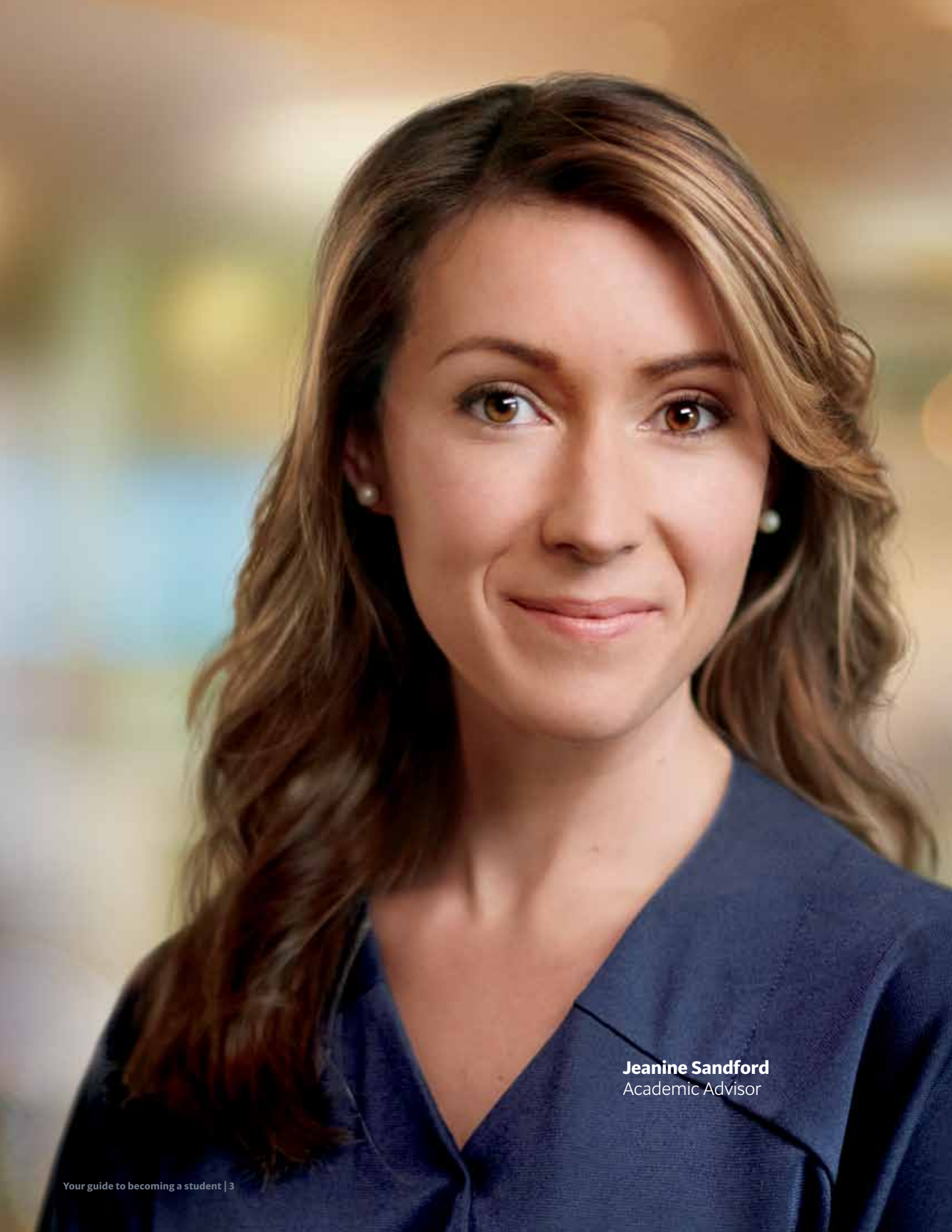
- School of Business
- College of Education
- College of Nursing
- College of Criminal Justice and Security
- College of Humanities
Communications, English
- College of Social Sciences
Psychology, Human Services, Counseling
- College of Natural Sciences
Health Administration and Environmental Science
- College of Information Systems and Technology
- School of Advanced Studies
Doctoral degrees in Business, Education and Nursing
- School of Continuing Education
Certificate programs, continuing teacher education, professional development courses

Please check with a University Enrollment Advisor. For more information about our Colleges and degree programs, visit phoenix.edu and click the 'Academics' tab.

¹While widely available, not all courses are available to residents of all states.

Quality

Faculty who work in their fields.



Jeanine Sandford
Academic Advisor

Committed

to supporting you all the way through graduation.

Our commitment to your success begins before you enroll, with several complimentary resources you can use to determine if now is the right time to go back to school.

- **Education Consultation** — Receive personalized support from an advisor who will walk you through degree programs, develop a study plan, discuss financial options, and more.
- **Phoenix Prep Center** (available online) — Discover your personal learning style, evaluate your academic strengths, calculate tuition options and find out if you're ready to go back to school.
- **Orientation Workshop** — Explore our online or classroom environments before you enroll, and interact with other prospective students and faculty to see if we're right for you.

² Available to students who list less than 24 previous college credits on their admissions application.

When you do enroll, you'll be assigned a Graduation Team, which consists of an Enrollment Advisor, an Academic Advisor and a Finance Advisor. Each is committed to helping you develop a plan that puts you on the right path to achieving your educational goals.

Innovation

Learning tools for a new workforce.

Committed

to providing you with innovative learning tools.

As a University of Phoenix student, you'll have 24/7 access to a wide variety of innovative learning technologies, tools and resources, including:

- A mobile app which lets you learn from anywhere and from almost any device
- An extensive online library featuring over 105,000 unique journals, ebooks, periodicals, newspapers, and more
- Software tutorials covering a range of frequently used applications
- Online math and writing aids
- Access to our academic social networking site, PhoenixConnect®

Additionally, you can conduct all of your administrative business online, including:

- Registering for class
- Updating your account
- Downloading textbooks
- Checking your schedule and grades

Many University of Phoenix locations also have Learning Resource Centers which provide workshops, computers, Internet access and academic assistance.³

³ Due to regulatory requirements in some states, not all services are available to all students. Please consult with an Enrollment Advisor for more information.

Committed

to offering you a flexible way to learn.

Our campus-based classes are held in convenient locations, primarily in the evenings and in some locations on weekends. In fact, we have a campus or Learning Center within 10 miles of 87 million Americans.

Since University of Phoenix does not operate on a term or semester basis, new student groups can begin at any time — so you don't have to wait to start working towards your degree.⁴

When a course ends, the next course usually begins the following week. This allows you to achieve your educational goals more quickly and more efficiently.

⁴ Typically, associate-level courses meet for nine weeks, bachelor's-level courses meet for five-weeks, and master's level courses meet for six weeks.

Flexibility

Online and on-campus learning.



Donald Robinson
Enrollment Advisor

Applying

From the moment you apply, we're here to help you.

A dedicated Enrollment Advisor will guide you through the admissions process and through your first course. Applying for admission is simple:

1. Gather the necessary documents.

Your Enrollment Advisor will guide you on which documents you will need, but it's your responsibility to ensure that your admission file is complete.

2. Submit your application online.

There is no application fee for undergraduate programs. If you are applying for a graduate program, you will need to submit the applicable fee with your application.

3. Sign Transcript Request Form (if necessary).

You must sign a Transcript Request Form for each transcript you request from a prior institution of learning — University of Phoenix will process each request on your behalf.

Support

Guiding you through graduation.

Financing

There are a variety of ways you can finance your education — and we're here to help you find the financial plan that works best for you.

Your personal Finance Advisor will answer questions you have and guide you through the process of applying for federal financial aid, if needed.

Financial aid and other options are available to those who qualify.

University of Phoenix participates in the following Federal Student Aid Programs:

- Stafford Loan
- Perkins Loan
- Pell Grant
- Academic Competitiveness Grant
- SMART Grant
- Supplemental Educational Opportunity Grant
- PLUS Loan

Students may also be eligible to receive funding through state grant programs and scholarships.

You should also explore our cash plan, tuition reimbursement plan, private loan plan and others with your Finance Advisor.

Applying for financial aid

You may apply for financial aid prior to submitting your application for admission. If you are going to use financial aid, you must have your financial aid forms completed and submitted before you can be cleared for coursework.

We recommend visiting faw.phoenix.edu for our online financial aid application process.

The following forms are required to begin the financial aid application process:

- University of Phoenix Financial Aid Application
- Free Application for Federal Student Aid (FAFSA)
- Stafford Loan Master Promissory Note (if you are interested in the Stafford program)
- Entrance Interview Form
- University of Phoenix Student Finance Agreement

The average processing time for financial aid is 90 days; however, you may begin class upon completion of your required financial aid forms.⁵

⁵If you qualify for financial aid, you may receive a new award each academic year. An academic year is defined as the period of time in which you successfully complete a minimum of 24 credit hours and 30 weeks of instructional time. This means you may have your eligibility assessed for grants and/or loans several times during your program of study. You should reapply for student financial aid prior to the start of each new academic year.



Jocelyn Taylor
Faculty

Questions you may have

How much does it cost to attend University of Phoenix?

Tuition varies by campus and type of degree program. To learn more about specific tuition and other University fees, please be in touch with your University Enrollment Advisor.

Does University of Phoenix accept transfer credits?

Yes. University of Phoenix accepts transfer credits from regionally and nationally accredited institutions of higher learning. All transferred credits may not be applicable to your chosen degree program.

How long does it take to complete my degree?

The time it takes to complete your degree program will vary. The duration of your program depends on several factors, including the number of credits accepted for transfer and whether you take time off between courses.

What are the credentials of your faculty members?

Our faculty members hold master's or doctoral degrees and also have substantial experience in the fields in which they teach.

Do you accept international students?

Yes. For more information, please contact the University's Support Services Center at 602.387.7000.

What happens if I have a technical problem with my computer?

If you have any questions or experience any difficulties, we offer 24/7 technical support, with the exception of major holidays. You can contact our technical support staff by email from your student website, or call 877.832.4867.

When and how often do I have to be online for class?

As a student in an online degree program, you are required to log in and participate three to five days each week, depending upon your degree program. You choose the days and times. You should also factor in the time you feel you will need to complete homework assignments.

Is University of Phoenix an accredited institution?

Yes. University of Phoenix is accredited by the Higher Learning Commission and has been a member of the North Central Association (ncahlc.org) since 1978. University of Phoenix also has programs that have received additional accreditations specific to those fields of study.

More questions?

Contact your Enrollment Advisor.

Our specially trained University Enrollment Advisors can provide more details on these questions and other questions you may have that are unique to your needs.

Committed

to guiding you every step of the way.

We applaud your decision to go back to school, and we hope this guide has given you enough information — and inspiration — to take that first step.

If you have any other questions, please don't hesitate to call your Enrollment Advisor who will be glad to provide answers for you. You may contact them at 866.226.2915.

We look forward to helping you achieve your educational and career goals.

The University's Central Administration is located at 1625 W. Fountainhead Parkway, Tempe, AZ 85282-2371. Online Campus: 3157 E. Elwood St., Phoenix, AZ 85034. **Florida:** Licensed by the Florida Commission for Independent Education, License No. 2308. **Georgia:** Authorized under the Nonpublic Postsecondary Educational Institutions Act of 1990. **Indiana:** Fully accredited by the Indiana Commission for Postsecondary Proprietary Education. AC-0188. Indianapolis Campus: 7999 Knue Rd., Suites 100 & 500, Indianapolis, IN 46250; Northwest Indiana Campus: 8401 Ohio St., Merrillville, IN 46410. Ohio: Registration Number 1154320. Cleveland Campus: 5005 Rockside Rd., Ste. 130, Independence, OH 44131-2194; Cincinnati Campus: 9050 Centre Pointe Dr., Ste. 250, West Chester, OH 45069-4875; Columbus Campus: 8415 Pulsar Place, Ste. 100, Columbus, OH 43240-4032. **Oklahoma:** University of Phoenix is accredited by The Higher Learning Commission and is a member of the North Central Association (ncahlc.org). **College credit granted by University of Phoenix. Transferability of credit is at the discretion of the receiving institution. It is the student's responsibility to confirm whether or not credits earned at University of Phoenix will be accepted by another institution of the student's choice.** **Puerto Rico:** University of Phoenix operates under a renewal license granted by the Puerto Rico Council on Higher Education. **South Carolina:** 1001 Pinnacle Point Dr., Columbia, SC 29223. Licensed by the South Carolina Commission on Higher Education. **Tennessee:** Memphis Campus: 65 Germantown Court, Ste. 100, Cordova, TN 38018; Nashville Campus: 616 Marriott Dr., Ste. 150, Nashville, TN 37214; Chattanooga Campus: 1208 Pointe Centre Dr., Chattanooga, TN 37421. Clarksville Learning Center: 141 Chesapeake Dr., Clarksville, TN 37040; Murfreesboro Learning Center: 2615 Medical Center Pkwy., Murfreesboro, TN 37129. **Virginia:** The State Council of Higher Education for Virginia has certified University of Phoenix, Richmond Campus, to operate in Virginia. University of Phoenix, Richmond Campus, 6600 West Broad Street, Ste. 200, Richmond, VA 23230.

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