

University of Phoenix - Prior Learning Assessment - Corporate Articulation

Premier Education Schools

Credit Recommendation Guide (CRG)



The following courses have been evaluated by Corporate Articulation to potentially fulfill General Education or Elective credits for an Undergraduate Degree. In order to receive any of the credits recommended below, students should submit supporting documents to Prior Learning Assessment. For more information on PLA visit: ecampus.phoenix.edu/pla or contact the department toll free at 866-440-4707.

*NOTE: Fees are applicable for credits evaluated.

PLA will not award credit for certifications or coursework that duplicates the content of credits earned through PLA, transfer credit, National Testing Program credit or University of Phoenix.

Clock hour to semester credit hour conversions are made based on current academic standards as outlined in the academic policy of the University.

University of Phoenix Equivalency: (General Education or Elective category to which credit can be applied)

Combinable: Courses may only be combined with courses of similar content, modality and General Education/Elective areas.

Non-Academic: Lack of college level theory and/or principle necessary for credit recognition. Company specific and skill-based training.

Too Few Hours: Courses/training that cannot receive credit because they are less than 1 hour total in length. Similar content in a 1(+) hour timeframe may be eligible for credit.

Applicable Hours: Indicates the total amount of actual learning time. Any breaks or lunch time included in the initial clock hours have been removed.

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
*NOTE - THE ASTERISKS IN THE APPLICABLE HOURS COLUMN INDICATES PREVIOUSLY EVALUATED COURSES.							
Medical Assistant							
Branford Hall Career Institute Branford and Southington, CT							
Similar courses, required in different programs will only receive credit one time							
110BKB	BASIC KEYBOARDING	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
110BS	BASIC SKILLS	CLASSROOM	01/2003-12/2005	20	*	0	NON-ACADEMIC
110BWS	BUSINESS WRITING SKILLS	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
110CD	CAREER DEVELOPMENT	CLASSROOM	01/2003-12/2005	20	*	0	NON-ACADEMIC
110LE	LAW AND ETHICS	CLASSROOM	01/2003-12/2005	30	*	1.5	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
110OA	OFFICE ADMINISTRATION I	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
110PP	PERSONAL PSYCHOLOGY	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
111CBS	COMPUTERIZED BILLING SIMULATION	CLASSROOM	01/2003-12/2005	40	*	0	NON-ACADEMIC
111TR	TRANSCRIPTION	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
121ABW	APPLIED BUSINESS WRITING	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
121WPW	WORD PROCESSING I FOR WINDOWS	CLASSROOM	01/2003-12/2005	30	*	1	INTERDISCIPLINARY/ ELECTIVE
131WPW	WORD PROCESSING II FOR WINDOWS	CLASSROOM	01/2003-12/2005	30	*	Give credit for more than 1	INTERDISCIPLINARY/ ELECTIVE
410APA	ANATOMY & PHYSIOLOGY A	CLASSROOM	01/2003-12/2005	30	*	1	PHYSICAL/BIOLOGICAL SCIENCE
410MOP	MEDICAL OFFICE PROCEDURES	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
410MTA	MEDICAL TERMINOLOGY A	CLASSROOM	01/2003-12/2005	30	*	2	INTERDISCIPLINARY/ ELECTIVE
410PHA	PHARMACOLOGY A	CLASSROOM	01/2003-12/2005	20	*	1	PHYSICAL / BIOLOGICAL SCIENCE
411MAR	MEDICAL ASSISTANT CERTIFICATION REVIEW	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
412BIC	BILLING, INSURANCE & CODING	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
412MCA	MEDICAL ASSISTING AND CLINICAL PROCEDURES A	CLASSROOM	01/2003-12/2005	40	*	0	NON-ACADEMIC
415EXT	MEDICAL ASSISTANT EXTERNSHIP	CLASSROOM	01/2003-12/2005	210	*	0	NON-ACADEMIC
421APB	ANATOMY & PHYSIOLOGY B	CLASSROOM	01/2003-12/2005	30	*	1	PHYSICAL / BIOLOGICAL SCIENCE
421MTB	MEDICAL TERMINOLOGY B	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
421PHB	PHARMACOLOGY B	CLASSROOM	01/2003-12/2005	20	*	1	PHYSICAL / BIOLOGICAL SCIENCE
422PHL	PHLEBOTOMY ESSENTIALS	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
422MCB	MEDICAL ASSISTING AND CLINICAL PROCEDURES B	CLASSROOM	01/2003-12/2005	50	*	1	INTERDISCIPLINARY/ ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
431APC	ANATOMY AND PHYSIOLOGY C	CLASSROOM	01/2003-12/2005	30	*	2	PHYSICAL / BIOLOGICAL SCIENCE
431MTC	MEDICAL TERMINOLOGY C	CLASSROOM	01/2003-12/2005	30	*	0	NON-ACADEMIC
431PHC	PHARMACOLOGY C	CLASSROOM	01/2003-12/2005	20	*	1	PHYSICAL / BIOLOGICAL SCIENCE
432MCC	MEDICAL ASSISTING & CLINICAL PROCEDURES C	CLASSROOM	01/2003-12/2005	70	*	1.5	INTERDISCIPLINARY/ELECTIVE
Medical Assistant							
Branford Hall Career Institute Springfield, MA and Harris Career School Cherry Hill, NJ							
Similar courses, required in different programs will only receive credit one time							
110BS	BASIC SKILLS	CLASSROOM	01/2004-12/2005	20	*	0	NON-ACADEMIC
110CD	CAREER DEVELOPMENT	CLASSROOM	01/2004-12/2005	20	*	0	NON-ACADEMIC
110MLE	MEDICAL LAW AND ETHICS	CLASSROOM	01/2004-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE
111CBS	COMPUTERIZED BILLING SIMULATION	CLASSROOM	01/2004-12/2005	40	*	0	NON-ACADEMIC
410APA	ANATOMY & PHYSIOLOGY A	CLASSROOM	01/2004-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE
411BIC	BILLING, INSURANCE & CODING	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
410MOM	MEDICAL OFFICE MANAGER	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
410MOP	MEDICAL OFFICE PROCEDURES	CLASSROOM	01/2004-12/2005	40	*	0	NON-ACADEMIC
410MOS	MEDICAL OFFICE SKILLS	CLASSROOM	01/2004-12/2005	40	*	0	NON-ACADEMIC
410MTA	MEDICAL TERMINOLOGY A	CLASSROOM	01/2004-12/2005	30	*	2	INTERDISCIPLINARY/ELECTIVE
410PHA	PHARMACOLOGY A	CLASSROOM	01/2004-12/2005	20	*	1	PHYSICAL / BIOLOGICAL SCIENCE
410PS	PSYCHOLOGY FOR THE MED. ASSISTANT	CLASSROOM	01/2004-12/2005	40	*	1	SOCIAL SCIENCE
412CR	CLINICAL REVIEW	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
410MCA	MEDICAL ASSISTING AND CLINICAL PROCEDURES A	CLASSROOM	01/2004-12/2005	40	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
413EXT	MEDICAL ASSISTANT EXTERNSHIP	CLASSROOM	01/2004-12/2005	210	*	0	NON-ACADEMIC
421APB	ANATOMY & PHYSIOLOGY B	CLASSROOM	01/2004-12/2005	30	*	1	PHYSICAL / BIOLOGICAL SCIENCE
421MTB	MEDICAL TERMINOLOGY B	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
421PHB	PHARMACOLOGY B	CLASSROOM	01/2004-12/2005	20	*	1	PHYSICAL / BIOLOGICAL SCIENCE
421MCB	MEDICAL ASSISTING AND CLINICAL PROCEDURES B	CLASSROOM	01/2004-12/2005	50	*	1	PHYSICAL / BIOLOGICAL SCIENCE
431APC	ANATOMY AND PHYSIOLOGY C	CLASSROOM	01/2004-12/2005	30	*	2	PHYSICAL / BIOLOGICAL SCIENCE
431MCC	MEDICAL ASSISTING AND CLINICAL PROCEDURES C	CLASSROOM	01/2004-12/2005	40	*	1	INTERDISCIPLINARY/ELECTIVE
431MTC	MEDICAL TERMINOLOGY C	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
431PHC	PHARMACOLOGY C	CLASSROOM	01/2004-12/2005	20	*	1	PHYSICAL / BIOLOGICAL SCIENCE
441MCD	MEDICAL ASSISTING AND CLINICAL PROCEDURES D	CLASSROOM	01/2004-12/2005	40	*	2	INTERDISCIPLINARY/ELECTIVE
Medical Assistant							
Suburban Technical School Hempstead, NY							
MA101	LABORATORY PROCEDURES	CLASSROOM	01/2005-12/2005	100	*	3	INTERDISCIPLINARY/ELECTIVE
MA102	LABORATORY SKILLS	CLASSROOM	01/2005-12/2005	100	*	2	INTERDISCIPLINARY/ELECTIVE
MA103	MEDICAL KEYBOARDING SKILLS	CLASSROOM	01/2005-12/2005	100	*	0	NON-ACADEMIC
MA104	BODY SYSTEMS AND TERMINOLOGY	CLASSROOM	01/2005-12/2005	100	*	3	PHYSICAL/BIOLOGICAL SCIENCE
MA105	MEDICAL ADMINISTRATIVE SKILLS	CLASSROOM	01/2005-12/2005	100	*	1	INTERDISCIPLINARY/ELECTIVE
MA106	EKG AND PHARMACOLOGY	CLASSROOM	01/2005-12/2005	100	*	1	INTERDISCIPLINARY/ELECTIVE
MA107	CLINICAL SKILLS	CLASSROOM	01/2005-12/2005	100	*	1	INTERDISCIPLINARY/ELECTIVE
MA108	COMMUNICATION SKILLS	CLASSROOM	01/2005-12/2005	100	*	0.5	INTERDISCIPLINARY/ELECTIVE
MA109	INTERNSHIP	CLASSROOM	01/2005-12/2005	160	*	0	NON-ACADEMIC

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Massage Therapy							
Branford Hall Career Institute Branford, Southington and Windsor, CT Harris School - Cherry Hill, NJ							
110CD	CAREER DEVELOPMENT	CLASSROOM	01/2004-12/2005	20	*	0	NON-ACADEMIC
110CPR	CPR & FIRST AID	CLASSROOM	01/2004-12/2005	20	*	0	NON-ACADEMIC
110LE	LAW & ETHICS	CLASSROOM	01/2004-12/2005	30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
110PP	PERSONAL PSYCHOLOGY	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
201MTH	MASSAGE THERAPY- THE SCIENCE OF TOUCH	CLASSROOM	01/2004-12/2005	60	*	1	INTERDISCIPLINARY/ ELECTIVE
201APA	ANATOMY AND PHYSIOLOGY FUNDAMENTALS	CLASSROOM	01/2004-12/2005	60	*	3	PHYSICAL/ BIOLOGICAL SCIENCE
202APA	ANATOMY AND PHYSIOLOGY: THE BODY COMPLETE	CLASSROOM	01/2004-12/2005	30	*	2	PHYSICAL/BIOLOGICAL SCIENCE
202MTH	THE ART OF MASSAGE THERAPY	CLASSROOM	01/2004-12/2005	60	*	0	NON-ACADEMIC
203MTH	COMPLEMENTARY BODYWORK	CLASSROOM	01/2004-12/2005	60	*	0	NON-ACADEMIC
204MTA	PROFESSIONAL MEDICAL TERMINOLOGY	CLASSROOM	01/2004-12/2005	40	*	2	INTERDISCIPLINARY/ ELECTIVE
204MTH	SEATED MASSAGE	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
205MTH	ASSESSMENTS & SPECIAL POPULATIONS	CLASSROOM	01/2004-12/2005	60	*	0	NON-ACADEMIC
206MTH	BODY THERAPIES OF ASIA	CLASSROOM	01/2004-12/2005	60	*	0	NON-ACADEMIC
211MTH	THE BUSINESS OF MASSAGE THERAPY	CLASSROOM	01/2004-12/2005	60	*	2	INTERDISCIPLINARY/ ELECTIVE
212MTH	MYCOLOGY & KINESIOLOGY I	CLASSROOM	01/2004-12/2005	80	*	4	PHYSICAL/ BIOLOGICAL SCIENCE
213INT	INTERNSHIP	CLASSROOM	01/2004-12/2005	120	*	0	NON-ACADEMIC
213PAT	PATHOLOGY I	CLASSROOM	01/2004-12/2005	40	*	2	PHYSICAL/ BIOLOGICAL SCIENCE
214PAT	PATHOLOGY II	CLASSROOM	01/2004-12/2005	40	*	2	PHYSICAL/BIOLOGICAL SCIENCE
Computer Information Technology							

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
Branford Hall Career Institute Windsor, Branford and Southington, CT							
110CD	CAREER DEVELOPMENT	CLASSROOM	01/2005-12/2005	20	*	0	NON-ACADEMIC
CIT110	PC MANAGEMENT AND A+ CORE PREPARATION	CLASSROOM	01/2005-12/2005	90	*	2	SCIENCE/ TECHNOLOGY
CIT115	PC MANAGEMENT AND A+ OS PREPARATION	CLASSROOM	01/2005-12/2005	90	*	2	SCIENCE/ TECHNOLOGY
CIT120	MCP PREPARATION WINDOWS OPERATING SYSTEM	CLASSROOM	01/2005-12/2005	90	*	2	SCIENCE/ TECHNOLOGY
CIT125	COMPUTER NETWORKS	CLASSROOM	01/2005-12/2005	90	*	2	SCIENCE/ TECHNOLOGY
CIT130	COMPUTER & INFORMATION SECURITY I	CLASSROOM	01/2005-12/2005	60	*	1	SCIENCE/ TECHNOLOGY
CIT135	COMPUTER & INFORMATION SECURITY II	CLASSROOM	01/2005-12/2005	40	*	1	SCIENCE/ TECHNOLOGY
CIT140	COMPUTER FORENSICS	CLASSROOM	01/2005-12/2005	60	*	2	SCIENCE/ TECHNOLOGY
CIT210	KEYBOARDING SKILLS	CLASSROOM	01/2005-12/2005	30	*	0	NON-ACADEMIC
CIT215	MICROSOFT OFFICE WORD	CLASSROOM	01/2005-12/2005	30	*	1	INTERDISCIPLINARY/ ELECTIVE
CIT220	MICROSOFT OFFICE EXCEL	CLASSROOM	01/2005-12/2005	30	*	1	INTERDISCIPLINARY/ ELECTIVE
CIT225	MICROSOFT OUTLOOK	CLASSROOM	01/2005-12/2005	30	*	1	INTERDISCIPLINARY/ ELECTIVE
CIT230	DATABASE ADMINISTRATION	CLASSROOM	01/2005-12/2005	60	*	2	INTERDISCIPLINARY/ ELECTIVE
CIT310	VISUAL BASIC.NET I	CLASSROOM	01/2005-12/2005	60	*	2	SCIENCE/ TECHNOLOGY
CIT315	VISUAL BASIC.NET II	CLASSROOM	01/2005-12/2005	60	*	2	SCIENCE/ TECHNOLOGY
CIT320	WEB SITE DEVELOPMENT	CLASSROOM	01/2005-12/2005	60	*	2	SCIENCE/ TECHNOLOGY
CIT410	COMPUTER INFORMATION TECHNOLOGY EXTERNSHIP	CLASSROOM	01/2005-12/2005	180	*	0	NON-ACADEMIC
Medical Assistant							
Seacoast School							
Manchester, NH and Sanford, ME							
Similar courses, required in different programs will only receive credit one time							

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
101HCP	HEALTH CARE PROCESSES	CLASSROOM	01/2001-12/2005	60	*	2	INTERDISCIPLINARY/ELECTIVE
101PCS	PROFESSIONAL COMPUTER SKILLS	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
102IM	INTRODUCTION TO MEDICINE	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
102MA	MA CLINICAL FUNDAMENTALS	CLASSROOM	01/2001-12/2005	60	*	1.5	INTERDISCIPLINARY/ELECTIVE
203MED	ANATOMY & PHYSIOLOGY FUNDAMENTALS	CLASSROOM	01/2001-12/2005	60	*	2	PHYSICAL/ BIOLOGICAL SCIENCE
203OPM	OFFICE PROCEDURES & MANAGEMENT WITH OUTLOOK	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
204CLIN	MA CLINICAL PROCEDURES	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
204MTERM	PROFESSIONAL MEDICAL TERMINOLOGY & A&P OVERVIEW	CLASSROOM	01/2001-12/2005	60	*	3	INTERDISCIPLINARY/ELECTIVE
305MED	ANATOMY & PHYSIOLOGY: THE BODY COMPLETE	CLASSROOM	01/2001-12/2005	60	*	2	PHYSICAL/ BIOLOGICAL SCIENCE
305PHAR	PHARMACOLOGY	CLASSROOM	01/2001-12/2005	60	*	3	PHYSICAL/ BIOLOGICAL SCIENCE
306BUS	CAREER DEVELOPMENT	CLASSROOM	01/2001-12/2005	30	*	0	NON-ACADEMIC
306MA	MA CLINICAL LAB TECHNIQUES/RMA REVIEW	CLASSROOM	01/2001-12/2005	30	*	1	INTERDISCIPLINARY/ELECTIVE
306MCS	MEDICAL COMPUTER SKILLS	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
307MED	ALLIED HEALTH EXTERNSHIP	EXTERNSHIP	01/2001-12/2005	180	*	0	NON-ACADEMIC
Health Claim Specialist Seacoast Schools Manchester, NH and Sanford, ME Similar courses, required in different programs will only receive credit one time							
101HCP	HEALTH CARE PROCESSES	CLASSROOM	01/2001-12/2005	60	*	4	INTERDISCIPLINARY/ELECTIVE
101PCS	PROFESSIONAL COMPUTER SKILLS	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
102FND	FOUNDATIONS IN EDUCATION	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
102IM	INTRODUCTION TO MEDICINE	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
203INS	MEDICAL CODING FUNDAMENTALS	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
203OPM	OFFICE PROCEDURES & MANAGEMENT WITH OUTLOOK	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
204ASB	INTRODUCTION TO MICROSOFT ACCESS & SKILL BUILDING	CLASSROOM	01/2001-12/2005	60	*	1.5	INTERDISCIPLINARY/ELECTIVE
204MTERM	PROFESSIONAL MEDICAL TERMINOLOGY & A&P OVERVIEW	CLASSROOM	01/2001-12/2005	60	*	3	PHYSICAL/ BIOLOGICAL SCIENCE
204PIP	PROFESSIONAL INSURANCE PROCESSING	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
305INS	PROFESSIONAL MEDICAL CODING	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
306BUS	CAREER DEVELOPMENT	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
306INS	BILLING & CODING FORMS/CPC REVIEW	CLASSROOM	01/2001-12/2005	60	*	0	NON-ACADEMIC
Paralegal Branford Hall Branford Hall Career Institute Branford, Southington and Windsor, CT							
610ATL	ADVANCED TOPICS IN LAW	CLASSROOM	01/2003-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE
610CML	COMMERCIAL LAW	CLASSROOM	01/2002-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE
610CRL	CRIMINAL LAW	CLASSROOM	01/2005-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE
610FL	FAMILY LAW AND PROCEDURES	CLASSROOM	01/2005-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE
611LDP	LEGAL DOCUMENT PREPARATION	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
610LR	LEGAL RESEARCH	CLASSROOM	01/2004-12/2005	60	*	2	INTERDISCIPLINARY/ELECTIVE
610PPE	PARALEGAL PRINCIPLES	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
610RPL	REAL ESTATE LAW	CLASSROOM	01/2004-12/2005	50	*	1.5	INTERDISCIPLINARY/ELECTIVE
610TL	TORT LAW	CLASSROOM	01/2004-12/2005	30	*	1	INTERDISCIPLINARY/ELECTIVE
610WTE	WILLS, TRUSTS AND ESTATES	CLASSROOM	01/2004-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE
611BKL	BANKRUPTCY LAW	CLASSROOM	01/2003-12/2005	30	*	1.5	INTERDISCIPLINARY/ELECTIVE

Course Number	Course Title	Delivery Method	Course Year	Course Length	Applicable Hours	Credits Recommended	University of Phoenix Equivalency
611BSO	BUSINESS ORGANIZATIONS	CLASSROOM	01/2004-12/2005	30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
611CLP	CIVIL LITIGATION AND PROCEDURES	CLASSROOM	01/2004-12/2005	50	*	1	INTERDISCIPLINARY/ ELECTIVE
611LW	LEGAL WRITING	CLASSROOM	01/2004-12/2005	50	*	0	NON-ACADEMIC
611PSR	PARALEGAL SEMINAR REVIEW	CLASSROOM	01/2005-12/2005	30	*	0	NON-ACADEMIC
615EXT	PARALEGAL EXTERNSHIP	CLASSROOM	01/2004-12/2005	210	*	0	NON-ACADEMIC
110BA	BUSINESS ACCOUNTING	CLASSROOM	01/1999-12/2005	30	*	1.5	INTERDISCIPLINARY/ ELECTIVE
110BKB	BASIC KEYBOARDING	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
110BWS	BUSINESS WRITING SKILLS	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
110CD	CAREER DEVELOPMENT	CLASSROOM	01/2004-12/2005	20	*	0	NON-ACADEMIC
110LE	LAW AND ETHICS	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
110OA	OFFICE ADMINISTRATION I	CLASSROOM	01/2005-12/2005	30	*	0	NON-ACADEMIC
110PP	PERSONAL PSYCHOLOGY	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
111EXC	EXCEL	CLASSROOM	01/2003-12/2005	40	*	1.5	INTERDISCIPLINARY/ ELECTIVE
121ABW	APPLIED BUSINESS WRITING	CLASSROOM	01/2004-12/2005	30	*	1	INTERDISCIPLINARY/ ELECTIVE
121WPW	WORD PROCESSING I FOR WINDOWS	CLASSROOM	01/2004-12/2005	30	*	0	NON-ACADEMIC
131WPW	WORD PROCESSING II FOR WINDOWS	CLASSROOM	01/2005-12/2005	30	*	0	NON-ACADEMIC